

Action Taken Report

2020-21

As per IQAC meeting held on 8th October 2020 through Online mode and the following action is taken on the issue as per the minutes-

Minute	Action Taken
Subject-1: Condolence for the fatalities of COVID-19 pandemic.	A condolence meeting was held online where faculty, staff, and students observed a moment of silence to honor those who lost their lives during the pandemic.
Subject-2: Precautions during the pandemic by every stakeholder	Strict COVID-19 safety measures were implemented across the campus. Regular sanitization, mandatory mask-wearing, and social distancing were enforced. Awareness programs were conducted online to educate stakeholders on pandemic precautions.
Subject-3: IQAC approved to submit the AQAR for the year	The AQAR for the year was compiled and submitted to the NAAC as per the guidelines. All required documentation was prepared and uploaded on time.
Subject-4: Amendment in Perspective Plan	The Perspective Plan was reviewed and necessary amendments were made to align with the current educational and pandemic-related challenges. The revised plan was approved by the IQAC.
Subject-5: Online Classes and Start of New Academic Year	The new academic year commenced with online classes. All faculties were trained for effective online teaching, and students were provided with necessary resources. Regular feedback was taken to ensure the smooth conduct of classes.
Subject-6: Preparation of Academic Calendar and collaborative programs	The Academic Calendar was prepared at the beginning of the academic year, including certificate courses, curricular, extra-curricular, extension, and collaborative activities. Collaborative activities were conducted in the neighborhood community for the benefit of students and society. Six certificate courses were offered during the academic year.
Subject-7: E-content and question bank Development	Faculty members developed e-content for various subjects and created question banks for students' reference. These resources were made available online to facilitate learning during the pandemic.
Subject-8: Police Academy for the students	The police academy was in the campus and the first batch started from 1 Nov. 2020 to 30 Jan. 2021.


Coordinator
 Internal Quality Assurance Cell
 Arts, Science and Commerce College, Rahata




Principal
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As per IQAC meeting held on 11th Jan. 2021 through Online mode and the following action is taken on the issue as per the minutes-

Minute	Action Taken
Subject-1: Research Culture	The staff and students were made aware of the importance of research culture through workshops and seminars. They were motivated to engage in research activities, and the IQAC decided to provide funding to students for research projects and the publication of research papers.
Subject-2: Introduction of Certificate and Value Added Courses	It was decided to introduce and conduct certificate and value-added courses aimed at the overall development of students. These courses were designed to enhance students' skills and knowledge beyond the regular curriculum.
Subject-3: Introduction of Bridge, Remedial Courses, and Courses for Advanced Learners	Bridge and remedial courses were conducted by the Hindi, Commerce, and Economics departments, while the Physics and English departments organized remedial courses. Additionally, a Soft Skill Development program and an Advanced Communication Skills course in Marathi were conducted for advanced learners.
Subject-4: Review of Police Academy	A review of the first batch of the Police Academy was conducted, and based on its success, it was decided to start the second batch from 1st February 2021 to 30th April 2021. Necessary arrangements were made for the smooth functioning of the second batch.
Subject-5: Start of Offline Classes	The IQAC approved the resumption of offline classes for all programs. The institute ensured that all COVID-19 precautions were in place, following the directions of SPPU, Pune, the District Collector, and the Government of Maharashtra. The transition back to offline classes was managed smoothly with all safety protocols being strictly enforced.


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As per IQAC meeting held on 10th May 2021 through Online mode and the following action is taken on the issue as per the minutes-

Minute	Action Taken
Subject-1: Organization of Seminars, Webinars, and Workshops for Students and Staff	All Heads of Departments were instructed to conduct self-financed seminars, webinars, and workshops for students and staff, with approval from the Principal. The Department of Botany proposed organizing an International Seminar, which was approved by the IQAC. These activities were planned and executed across departments.
Subject-2: Re-registration of Alumni Association	The Alumni Association Chairman, Dr. G. D. Shirole, was directed to complete the re-registration process of the Alumni Association. Additionally, timely submission of the audit report to the respective department was ensured. The re-registration process was completed, and the audit report was submitted as required.
Subject-3: NAAC Hand Book, Activity Calendar, SoPs, Policy Documents	The IQAC, in collaboration with neighborhood IQAC cells, was directed to prepare the NAAC Handbook, Activity Calendar, SoPs, and Policy Documents as per the NAAC Manual. The committee worked together, and the documents were prepared and disseminated to the relevant stakeholders.
Subject-4: Review of Academic Progress (Syllabus and Practical Examination)	The IQAC conducted a review of the Semester-I examinations with the Examination Committee. A report on the completion of practical and theory syllabi for the Second Semester was also requested and subsequently prepared, ensuring that the academic progress was on track.
Subject-5: Directions for the Admission of the Next Academic Year	The IQAC provided instructions to the Admission Committee regarding the necessary steps for ensuring successful admissions for the next academic year. The committee implemented strategies to meet the admission targets and ensured smooth admission processes.


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As per IQAC meeting held on 12th Sept. 2021 through Online mode and the following action is taken on the issue as per the minutes-

Minute	Action Taken
Subject-1: Review of the Admission	The IQAC conducted a review of the admissions for the academic year, obtaining detailed reports from the Admission Committee. The review process helped assess the effectiveness of the admission strategies and identify areas for improvement.
Subject-2: COVID-19 Vaccination Drive	The Health Committee, under the direction of the IQAC, successfully organized a COVID-19 vaccination drive for students and staff in collaboration with the Primary Health Centre, Rahata. A significant number of the campus community received their vaccinations during this drive.
Subject-3: AayushAapkeDwar Program, Herbal Garden Establishment, and Bonsai Workshop	The IQAC approved and oversaw the organization of the Azadi Ka Amrut Mahotsav AayushAapkeDwar program by the Botany Department in collaboration with NSS and the Ministry of Aayush, Govt. of India. This program benefited students and farmers from nearby villages. Additionally, the establishment of a herbal garden on campus was completed, and a successful workshop on Bonsai was conducted by the Department of Botany.
Subject-4: Research Funding Grants	The Academic Research Coordinator was tasked with informing the faculty about various granting agencies. Following this, several faculty members submitted research proposals for funding, enhancing the institution's research output.
Subject-5: Placement at the Campus	The Training and Placement Cell, following IQAC's instructions, organized a placement drive for UG and PG students. Several companies participated, and a number of students secured job offers through this initiative.
Subject-6: Conduct of Offline Classes and Practicals	The institute resumed offline classes for all programs, adhering to COVID-19 safety protocols as per the directions of SPPU, Pune, the District Collector, and the Government of Maharashtra. Practical sessions were also conducted offline, ensuring hands-on learning experiences for students.
Subject-7: Academic and Administrative Audit, Energy and Green Audit	The IQAC facilitated the conduct of the Academic and Administrative Audit (AAA) for the college. Additionally, energy and green audits were carried out by approved agencies, ensuring the institution's compliance with environmental and administrative standards.


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